

Seeking the Next Director for Saint Anne's Day School and Enrichment Programs



Our Values

Relationships

Discovery

Curiosity

Trust

Support

Respect

Inclusion

Nurture

Communication

Our Context

Saint Anne's Day School and Enrichment Programs is situated in the Buckhead area of Atlanta, Georgia and enjoys a lush, tree-filled campus. Our school began in 1966 as a mission of Saint Anne's Episcopal Church in a traditional setting with 13 students. Over the years, our school, as well as our thinking, has evolved to create a holistic approach to childhood development, inspired in large part by the Reggio Emilia Approach, with approximately 160 students now attending Saint Anne's. With our long history of excellence in early childhood education and our forward-thinking philosophy, Saint Anne's enjoys the reputation of being an outstanding preschool with an annual waitlist, a thriving parent organization, and a dedicated faculty. Children with a Saint Anne's education are independent thinkers and explorers who are well-prepared to succeed at some of the finest independent and public schools in the area.

Our Philosophy

We promote a nurturing environment, rich in complexity, where children, families, and educators alike are respected as competent individuals. We strive to cultivate a collaborative learning community where relationships can develop and thrive, exploration is encouraged, and learning processes are sustained.

Our approach to learning integrates domains of knowledge that are often separated in enriched, varied experiences for children. We honor the dignity of every child and his/her understanding of the world, and we consider children and educators to be partners in our holistic learning process. This partnership honors each child's unique gifts and in turn guides our children to develop true understandings of differences and cultivate their own self-concept at the earliest stages. We are inspired in particular by the experiences of the infant-toddler centers and preschools in Reggio Emilia, Italy.



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Our Day School welcomes around 160 children from 12 months through six years of age. School hours are from 8:35 a.m. - 12:30 p.m. Our Enrichment Programs include an Extended Day from 12:30-4:00 p.m. for Day School students ages three and older and a 5-Day Preschool After-School program which includes 7:30 a.m. drop-off and 5:30 p.m. pickup. We also offer an After-School Program for area public schools, a Parents' Morning Out Program for Church and Day School children ages three and younger, and a Summer Camp Program for ages two-six.

Our Faculty

Every class has two highly-trained co-educators with strong academic credentials and a demonstrated life-long love of learning. In addition to 20+ classroom educators, our staff includes a team of studio educators and pedagogy specialists. Studio educators work with small groups to support, enrich, and document classroom work through visual arts and materials, technology, and other focused skills. A librarian, music and tinkering educators, and support educator round out our faculty. Our administrative team includes three support positions, plus the Director, and we also employ coordinators for our After-School and Summer Camp Programs.



Professional Development

Our faculty believes in the importance of:

- Observing and listening to children
- Process over product
- Collaboration and communication among children, families, and educators
- Organization and intentionality
- Teamwork

Accordingly, our educators learn and research together on a daily basis after the children's days end. We also collaborate with other educators by participating and/or presenting in national conferences. A highlight of our continuing education offerings is the chance to embark on summer study tours to Reggio Emilia, Italy.

Our school also hosts educational initiatives and exchanges that allow us to collaborate with other educators, families, academics and local

leaders. Since 2004, our faculty has participated in Project Infinity, a collaboration of schools from Atlanta and Greenville, SC, which is supported by the non-profit organization Inspired Practices in Early Education, Inc.





PORTRAIT OF A SUCCESSFUL CANDIDATE

Responsibilities

Our next Director will have the opportunity to:

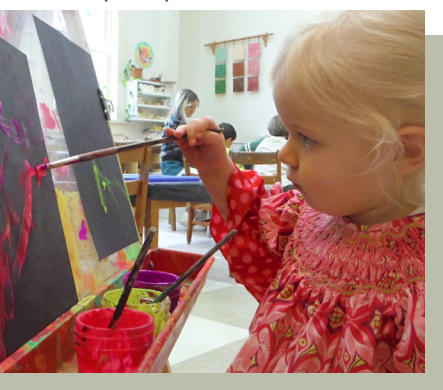
- Foster a joyous and nurturing environment that encourages children to develop a love of learning and a respect for one another and the world around them
- Lead strongly and decisively, while encouraging teamwork and respecting the views of others
- Communicate clearly, consistently, and effectively with families, faculty, and the Church
- Oversee the financial and administrative affairs of the Day School, utilizing technology and maintaining a budget to monitor the school's ongoing income and expenses, while working directly with the school's Advisory Council

- Demonstrate successful fundraising strategies
- Mentor the faculty and staff as they develop an engaging pedagogy that prepares students emotionally, socially, and cognitively
- Facilitate professional development opportunities for faculty and staff
- Collaborate and connect authentically and skillfully with faculty, children, and families within the Day School and, more broadly, with leaders across the St. Anne's Church community – the Rector of the Church, the Vestry, and the Director of St. Anne's Terrace
- Support and enhance initiatives to foster a diverse and inclusive community
- Build and maintain relationships among the wider school community in Atlanta so students can successfully transition to area schools
- Adjust and problem-solve when unprecedented extemporaneous circumstances affect the day-to-day operating of the Day School

Qualities

The successful candidate will have:

- Authentic embodiment of Saint Anne's values, mission and philosophy
- An engaging leadership style that is both empathetic and effective in working with a broad range of stakeholders
- Communication and collaboration skills to support educators, staff, children, parents and the broader school community
- Visionary and strategic thinking to encourage innovation and creativity in programs and pedagogy, and ability to chart a strategic plan for the school's future
- A well-articulated educational philosophy based on non-traditional, constructivist, or Reggio-inspired perspectives



Experience

The successful candidate for the role of Saint Anne's Director will bring a proven track record of:

- Leading within a forward-thinking early childhood education setting and as a classroom educator
- Stewarding an enriching learning environment that honors the uniqueness of every child and a holistic learning process
- Overseeing various functions including school operations, staff mentorship & professional development, student & community engagement, admissions, finance and administration, fundraising, etc.

- Hiring, developing and supporting a cohesive team of highly-trained and credentialed educators
- Establishing and enhancing an inclusive community with an emphasis on respect, collaboration, celebrating differences and love of learning
- Possessing strong academic credentials - a master's degree or equivalent

MATERIALS REQUIRED:

Candidates should provide the following electronically by **December 4, 2020** to search@saintannesdayschool.com with attachments in PDF or MS Word format:

- Letter of Interest with qualifications for this position
- Complete Resume with previous positions and responsibilities
- Statement of Educational Philosophy including how the applicant would foster the Reggio Emilia philosophy
- Five References with contact information (email addresses and/or phone numbers). Two references should be from individuals with first-hand observation of the applicant in the context of work in an educational environment. References will only be contacted at the semi-finalist stage with the candidate's permission.



Applications will be acknowledged by email.

Candidates will be notified by the Search Committee of their status after all materials have been received and reviewed by the Committee.



Mission Statement

The mission of Saint Anne's Day School, a ministry of St. Anne's Episcopal Church in Atlanta, GA, is to promote a nurturing, enriching environment where each child is respected as a unique gift from God with boundless potential. We strive to promote a collaborative learning community of children, families, and educators, where relationships develop and thrive, where we make meaning of our world through creative inquiry, and where every individual can grow in mind, body and spirit.

Saint Anne's Day School Memberships

NAES

NAREA

Buckhead Preschool Directors

Project Infinity

Accredited by Cognia

